

RECORD OF PROCEEDINGS

Minutes of

Meeting

CONCORD TOWNSHIP BOARD OF TRUSTEES

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

March 8, 2017

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Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, March 8, 2017 at the Concord Township Administrative Building. Chairman Bart Johnson called the meeting to order at 7:10 p.m. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes from the February 22, 2017 meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public Input

Mr. Joe Thomas of Metro Development, spoke to the Board about the Clark Shaw Trunk Sewer Project #3, which relates to their sewer plan #1 and #2. This next line will run from an existing manhole, through existing open space, to another existing manhole, all within Scioto Reserve (see attached map). He requested permission to open-cut Letterman Drive for a two week period for work to be completed. Metro will notify residents and no blasting will be required for the gravity lines. **Motion was made by Mr. Garrett, and seconded by Mr. Haney, to allow the open-cut of Letterman Drive for a two-week period. Vote: Haney-yes, Garrett-yes, Johnson-yes.** Details about the sewer trunk line construction can also be found at www.sciotoreservehoa.com.

Bid Opening

Bids were opened for the fire department's self contained breathing apparatus (SCBA) and accessories per the previously advertised Request for Bids. Received were:

1. Fire Safety Services (MSA brand) - 2 copies received, no bid bond present

Total for all = \$157,475.00

2. Warren Fire Equipment (Scott brand) - 2 copies received, bid bond present

Total for all = \$134,772.00

Bids will be reviewed by Chief Todd Cooper or his designee, and presented for award at the next meeting, March 22, 2017.

Old Business

The Delaware Health District will hold their annual meeting on March 14, 2017 at 6:45pm. Fire Captain Doug Kindell will plan to attend for the township.

Mr. Jason Haney graduated from the Sheriff's department citizen academy. He learned much from the program and noted Sheriff coverage is split into seven districts throughout the county with a designated person in each. The department tries to have seven deputies on duty at all times, not including special duty shifts.

The Liberty Township and Powell path group "One Community" will hold a meeting next Monday at 4:30pm at Delaware City Hall. The County is now in the beginning phase of getting involved. The group would like paths to connect communities within the county. Mr. Garrett will try to attend the meeting. The Liberty Trails citizen organization also determines where paths are needed and how to get them. The County is making a priority of looking at bike paths. The big item is a path down Home Road.

New Business

A resident requested a forum on the township website; using the Nextdoor online application was suggested. A mailing could also be sent out to residents to sign up for the township website so they get updates.

Zoning Department

Zoning Inspector Ric Irvine issued five zoning permits to date for March.

Mr. Irvine continues to research the zoning for the Doug Butts property at Butts Road and Riverside Drive. The B1 classification does not fit the current or historical use of the property. The owners have historically sold, stored, and worked on boats there since the 1950's. The township has done research to the best of its knowledge as to why or when the property changed from C to B1. Based on past history, the property appears to have been misclassified at some point. What if it is sold? The Prosecutor's office will be consulted.

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Road, Maintenance, and Fire Departments

Two quotes were received for a new commercial range for the new fire station. **Motion was made by Mr. Johnson, and seconded by Mr. Garrett, to approve purchase of a new commercial range from Polster in the amount of \$9,678.62. Vote: Haney-yes, Garrett-yes, Johnson-yes.**

Two quotes were received for a new SCBA compressor for the new fire station. **Mr. Garrett moved and Mr. Haney seconded to approve purchase of the SCBA compressor from Warren Fire Equipment in the amount of \$42,123.00. Vote: Haney-yes, Garrett-yes, Johnson-yes.** The compressor will be reimbursed 95% by a FEMA grant.

A quote was received from Garber Connect for \$7,775.00 for phones, wifi, and cameras for the new fire station. Frontier has quoted a phone system for \$7,710.42. After much discussion, **Mr. Garrett moved and Mr. Johnson seconded to approve an amount not to exceed \$5,000.00 to Garber Connect for the wifi and cameras for the new fire station. Vote: Haney-abstain, Garrett-yes, Johnson-yes.** Phone system tabled for more information.

BYAA requested to advertise the ball signup at the corner of Dublin and Home Roads.

ADA curb estimate meetings will be March 9 at 9:00am (Decker) and March 16 at 12:00pm (Newcomer)

The road department will have a road berm edger demonstration on Ford Road on March 10 at 10:00am. The demo person will ride along to the site with the road supervisor.

EMS billing reports are finally being received by Medicount, and claims are being paid to the township.

Frontier will be pulling the main lines from the telephone pole into the new fire station data room within the next two weeks.

Time Warner service at the new fire station will be initiated as soon as wire pulled.

Del-co water service at the new fire station was engineered for a 2" line at \$220/month minimum fee. The current station with same number of water facilities is on 3/4" line at \$12/month minimum fee. Based on water usage, plumber's input, and future facilities usage, a 1.5" line will be used at \$77/month minimum fee.

Chief Cooper will meet with Greg Brown of City of Columbus now that the training contract is done for the old juvenile center.

Speed trailer data was presented for review from Moore Road.

New lighting has been completed at the Concord Park concession stands.

Cameras were placed into road ditches along Ford, Bean Oller, and Clark Shaw Roads. Tree roots, debris, and rocks were present. Jet Flow will be contracted to clear the pipes.

Interviews for a Fire Lieutenant list will be held March 22, 2017 at 9:00am. The list may be used for two years if a position needs filled.

Administrative assistant/zoning clerk hours will be increased to 25-30 hours per week once the school year ends.

The Delaware County Humane Society will hold a 5/10k at Concord Park on September 9, 2017 from 9:00am-12:00pm.

Epcon has asked for the fire chief's approval for no roadway and no hydrants during beginning phase of construction. Chief has approved.

Fire station construction update: the range hood was approved by the county, the bunk room drywall is in process, currently setting furnaces, priming paint, sprinkler system installation, and cabling installation. The mortar will be changed since doesn't stick the stone to the exterior.

Financial

Chairman Johnson certified the Fiscal Officer provided current financial reports for the township. The current Cash Summary by Fund balances were: General Fund \$5,298,435.07, and Special Revenue Funds (Motor Vehicle License Taxes, Gas Tax, Cemetery, Road, and Fire Funds) \$4,644,574.70.

The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, **Mr. Haney moved and Mr. Garrett seconded to**

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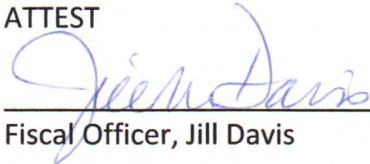
approve all pending purchase orders, vouchers, and warrants #1592-1595, 12690-12722, totaling \$348,164.53. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved to enter into Executive Session per ORC 121.22(G)(2) to discuss the potential purchase of property. Mr. Garrett seconded this motion. Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes. Mr. Irvine and Mr. Cooper were invited to attend.

Mr. Johnson moved and Mr. Haney seconded to return to Regular Session. Vote: Haney-yes, Garrett-yes, Johnson-yes.

As there was no further business, Mr. Johnson moved and Mr. Garrett seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes. Meeting adjourned 10:20pm.

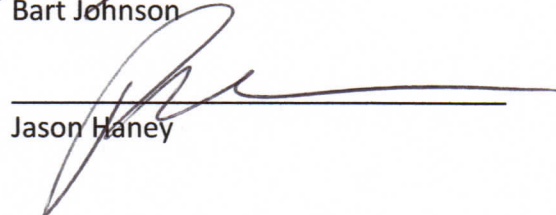
ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Joe Garrett


Bart Johnson


Jason Haney

March 8, 2017

CONCORD TOWNSHIP TRUSTEE MEETING

AGENDA

ROLL CALL

APPROVE MINUTES

PUBLIC INPUT

OLD BUSINESS

Representative to Delaware General Health Meeting Advisory Council Annual Meeting March 14th

NEW BUSINESS

Resident forum on the website? This was a suggestion from a resident

“The Trustees are entering into executive pursuant to ORC 121.22(G)(2) for the purposes of discussing the purchase of property.”

ZONING INSPECTOR

FIRE DEPARTMENT / OPERATIONS DIRECTOR

Fiscal Officer

PAY BILLS – I would like to certify that the fiscal officer has provided financial records. I need a motion to pay bills, approve pending warrants, purchase orders and blanket certificates

Adjourn

CASH SUMMARY BY FUND
Concord Township [2017]

Date: 03/08/17

FUND	Starting Balance 01/01/17	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	4915200.40	516836.63	0.00	0.00	5432037.03	133601.96	0.00	0.00	5298435.1
02 -MOTOR VEHICLE LICENSE TAX	29394.92	2720.65	0.00	0.00	32115.57	2858.81	0.00	0.00	29256.7
03 -GASOLINE TAX	85963.78	17987.69	0.00	0.00	103951.47	31095.05	0.00	0.00	72856.7
05 -CEMETERY	40409.92	3744.00	0.00	0.00	44153.92	311.27	0.00	0.00	43842.6
10 -FIRE DISTRICT	2713667.24	1241651.52	0.00	0.00	3955318.76	1377469.88	0.00	0.00	2577848.9
11 -ROAD DISTRICT	1489315.58	398025.03	0.00	0.00	1887340.61	5236.60	0.00	0.00	1882104.1
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0
15 -GENERAL(NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	48678.56	5878.12	0.00	0.00	54556.68	15890.70	0.00	0.00	38665.9
TOTAL ALL FUNDS	9322630.40	2186843.64	0.00	0.00	11509474.04	1566464.27	0.00	0.00	9943009.7

PENDING WARRANT REPORT
Concord Township [2017]

Date: 03/08/17

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1592	210.19	V 1592	HR BUTLER, LLC	PAYROLL PROCESSING FEE 3/3/17
1593	3830.49	V 1593	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 3/3/17
1594	49959.81	V 1594	HR BUTLER, LLC	PAYROLL SALARIES 3/3/17
1595	15805.33	V 1595	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 3/3/17
12690	851.80	VW12690	COLUMBIA GAS	FIRE DEPT GAS UTILITY
12691	70.20	VW12691	HEALTH CARE LOGISTICS INC	FIRE DEPT ALAM THERM
12692	2098.54	VW12692	GREAT LAKES PETROLEUM, INC.	FIRE/ROAD FUEL SUPPLY
12693	409.95	VW12693	GALLS, LLC - DBA ROY TAILORS UNIFORMS	FIRE DEPT FLARES/UNIFORM PANTS
12694	95.98	VW12694	MICRO CENTER	FIRE DEPT PRINTER TONER
12695	122.06	VW12695	MILLER'S TEXTILE SERVICES	FIRE DEPT TEXTILE/MATS
12696	653.11	VW12696	BOUND TREE MEDICAL, LLC	FIRE DEPT EMS SUPPLIES
12697	527.67	VW12697	HERITAGE PHARMACY, INC.	FIRE DEPT EMS SUPPLIES
12698	908.76	VW12698	ALL-WIN ELECTRIC LLC	PARK LIGHTING INSTALLATION
12699	161.00	VW12699	OHIO VALLEY INTEGRATION SVCS, INC.	ROAD DEPT ANNUAL FIRE ALARM INSPECTION
12700	974.00	VW12700	RESPONSOFT LLC	FIRE DEPT ANNUAL EMS PROTOCOL MAINT
12701	658.92	VW12701	LOWE'S COMPANIES, INC	FIRE/ROAD/CEMY SUPPLIES
12702	100.00	VW12702	THE DEXTER COMPANY	ROAD DEPT FENDER REPAIR
12703	385.93	VW12703	MULL & WEITHMAN ARCHITECTS, INC.	ARCHITECT REIMBURSABLES THRU 1/31/17
12704	9.00	VW12704	THE HARDWARE EXCHANGE	ROAD DEPT KEY SUPPLY
12705	113.50	VW12705	PORTA KLEEN	PARK PORTABLE RESTROOM FEB'17
12706	40.00	VW12706	RIC IRVINE, ZONING INSPECTOR	ZONING CELL PHONE REIMB MAR'17
12707	19720.00	VW12707	CDK STRUCTURES INC.	FIRE STATION SEPTIC INSTALLATION
12708	1389.78	VW12708	EXPRESS SERVICES INC	ROAD DEPT LABOR 2/13-2/24
12709	78.01	VW12709	ADVANCED DRAINAGE SYSTEMS, INC.	PARK DOWNSPOUTS
12710	165.00	VW12710	HIGGINS & ASSOCIATES	ZONING REPORTER SVC 2/7/17
12711	92.64	VW12711	MATHESON TRI-GAS INC.	ROAD DEPT GAS CYLINDER RENTAL
12712	333.03	VW12712	VALTECH COMMUNICATIONS	ADMIN PHONE BILLS
12713	124.07	VW12713	TIME WARNER CABLE	ADMIN INTERNET/CABLE
12714	16.34	VW12714	SUNBELT RENTALS INC	ROAD DEPT WINGNUT REPAIR
12715	30.91	VW12715	GORDON FLESCH CO., INC.	ADMIN COPIER USAGE FEB-MAR
12716	176.70	VW12716	TRACTOR SUPPLY CREDIT PLAN	ROAD DEPT REPAIR PARTS
12717	8437.09	VW12717	OHIO PUBLIC ENTITY CONSORTIUM	HRA ADMIN FEE & JAN-FEB CLAIMS
12718	1200.00	VW12718	SHELLY MATERIALS, INC	ROAD DEPT DITCHING DUMP FEES
12719	480.00	VW12719	OHIO VALLEY INTEGRATION SVCS, INC.	ADMIN BLDG ANNUAL FIRE ALARM INSPECTION
12720	649.64	VW12720	THE DELAWARE MOTIVE PARTS	ROAD/FIRE REPAIR PARTS
12721	2064.82	VW12721	LOEB ELECTRIC	PARK/ROAD ELECTRIC SUPPLY
12722	235220.26	VW12722	CHARTER HILL CONSTRUCTION INC.	FIRE STATION CONSTR PMT #10 73%COMPLETE
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348164.53		Total Amount of Pending warrants		